



F.no- IIITD/GA/Audit/363/2023/0124415

Dated: 11.10.2023

NOTICE INVITING QUOTATION (NIQ-20/2023)

Section-1: About IIIT-Delhi

IIIT-Delhi invites tender under two bid system from established, well reputed, professional and experienced authorized/registered agencies for GRIHA Final Audit for certification and detailed Disability Audit **Consultancy Services** for Indraprastha Institute of Information Technology Delhi, Okhla Phase III, New Delhi – for a period of one month. The two main blocks of the Campus, the Academic block(R&D building) and the Seminar Block(LHC building) were provisionally GRIHA Four Star rated buildings.

The IIITD Campus built over a 22.4-acres of land has a built-up area of around 1lac Sqm. It comprises urban residential University Campus with high rise buildings upto 37m height and State of the Art facilities used for professional IT Research and Development based Education in IT and ECE. a present strength of approximately 3000 students, 120 faculty and staff on campus.

INVITATION FOR QUOTATION

Quotations are invited for the services of an experienced Reputed Green Building Design and Performance Engineering firms authorized and experienced in GRIHA final audit and certification and to provide engineering services to the IIITD for the premises and assist GRIHA audit for final certification and Detailed Disability Audit for submission of report to the Institute /local authorities (If required) and recommendations on the Implementation of the remedial /retro fitment measures wherever technically feasible for the aforesaid to the buildings with an area of around 1.0lac sqm of built up areas.

The scope of work includes but not limited to the following:

Scope of work and Services to be rendered by the GRIHA Consultant for audit and assistance in final GRIHA Certification and Detailed Disability Audit and rendering advice for remedial/retro fitment measures for the same.

Sealed item rate quotations are invited in two envelope system for the following work on behalf of the Registrar IIIT Delhi from Eligible Consultants for aforesaid services at IIIT-Delhi, so as to reach the office of the undersigned upto 3PM on **16th Oct 2023** in envelope to be opened on the same day at 3.30 PM, in the office of the CE, A-203 2nd Floor of old Academic Block, IIIT-D Campus, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.



1. The works shall be carried out as per the relevant CPWD / BIS Standards and Terms and conditions, Specifications, BOQ and areas/locations as directed complete.
2. **Time Allowed:** 30 days from issue of work order.
3. Schedule of quantity: As per enclosed BOQ.
4. Clause 12 of GCC CPWD is applicable for EI/SI.
5. **Agency must visit site before quoting and fully satisfy himself of the site conditions.**
6. Agency must possess valid GST, PAN, and TIN no.
7. Eligibility Criteria: The agencies must have satisfactory executed **similar services- Professional Consultancy Services for GRIHA certification and Detailed Disability Audit** in Govt Deptts/PSU/Reputed Pvt sector /MNCs during last 7 years. The applications not supported with requisite experience certificates/work order shall not be entertained. This will be enclosed in **Envelope- I**.
8. The financial bid of the tenderers, whose technical bid is found to be suitable, will be opened in the presence of the tenderers, who desire to attend the opening of financial bid.
9. The priced bill of quantities, all duly signed by the authorized signatory of the firms. This will be enclosed in **Envelope- II**.
10. Payment shall be made as per actual stage of executed works against RA/Final bill at all locations as directed
11. Conditional offers will not be accepted. The offer shall remain valid for 60 days. The rates shall remain firm for a period of one year from date of award. The work order may be extended to cover additional areas at same rates as per institute requirements. No variation in rates shall be applicable.
12. Consultant should depute qualified personnel dedicated for this work, who will monitor and coordinate work from agency's side and interact with the IIITD Engineers, responsible for assignment on regular basis.
13. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Agency and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
14. IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.
15. The second envelope shall contain the financial bid in the following format



BOQ for Final GRIHA Audit for Final certification and Detailed disability audit

S. No.	Description of Items.	Unit	Qty	Rate	Amount
1	Consulting Services for Detailed GRIHA REPORT and assistance in obtaining of audit report with recommendation if any for Academic Block (R&D) and LHC (Seminar Block)- Area of 36000 Sqm Approx.)	LS	1		
2	Consultancy report for Detailed Disability Report with recommendation if any for entire campus with built up area of 1lac sqm. Approx.)	LS	1		
	Total				
	GST @ 18%				
	Total Amount with GST				
	Note: All rate to be inclusive cost of Transportation, Labour, Materials, loading, unloading equipment, any traveling boarding lodging expenses, etc. as required for satisfactory completion of work.				

In words
